

HEADQUARTERS, COAST GUARD REGION (NW), PO BOX NO.09,
SECTOR 11, GANDHINAGAR – 382 010

1. Applications from eligible candidates are invited for the post as indicated below to be filled on direct recruitment basis as per Recruitment Rules:-

Sl.	Name of Post	Category/ No. of Post	Place of Work	Pay Level	Minimum Qualification	Age
(a)	Civilian Motor Transport Driver (Ordinary Grade) General Central Service Group 'C', Non-Gazetted, Non-Ministerial.	SC-01	Gujarat Region	Pay Band-I Rs.5200-20200+Grade Pay 1900. (Level-02 of Pay Matrix)	Essential: - (a) 10 th Standard Pass. (b) Must possess valid driving license for both heavy and light motor vehicles. (c) Should have at least two years experience in driving motor vehicles. (d) Knowledge of Motor Mechanism (should be able to remove defects in vehicles)	18-27 years (Age relaxation to the extent of five year in case of SC candidates. Relaxable as per Govt. instructions issued from time to time)

2. Crucial date for fixation of age limit will be the last date of receiving applications.

3. The number of vacancies indicated in this advertisement is provisional and may increase or decrease or even become NIL, depending upon the actual needs of the Region. The Administration also reserves the right to cancel the notified vacancies, at its discretion and such decision will be final and binding on all in the event of cancellation of notified vacancies.

4. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for examination. Photo copies of all educational, technical, caste and experience certificates duly self-attested should be attached alongwith two recent passport size photographs.

5. Candidates to bring original documents on the date of written examination. Candidates have to make their own lodging and transportation arrangements for test. In case of any injury/accident occurred during the test, the Govt. will not be held responsible for any compensation/allowance.

6. Written test will be of Objective type. The candidates passed in the written test will be called for trade test. The pass marks will be 45% in written test, and the candidates who qualify the written test will be shortlisted for the trade test. Trade/skill tests are devised to check the performance/aptitude of a candidate for the said trade. The candidates who qualify the written test are to appear for trade/skill test.

7. Applicant should clearly indicate the following in their Bio-data duly dated and signed:-

(a) Post applied (b) Name of applicant (c) Father's Name (d) Date of Birth (e) Nationality (f) Category(Gen/OBC/SC/ST) (g) Educational/Technical qualifications (h) Experience (j) Correspondence Address (k) Permanent address, (l) Contact Phone number/Mobile & E-mail address (m) Declaration to the effect that:- (i) There is no criminal proceedings contemplated/pending against me, (ii) All the particulars mentioned in the above application form are correct and true to the best of my knowledge and belief. (iii) If particulars mentioned by me are found false/untrue at any stage, my candidature/appointment may be terminated without any notice.

8. Candidates in Central Govt. service should submit NOC from their present employer along with applications.

9. Shortlisted candidates only will be called for test. Applications which are not in the prescribed format, having no photographs or signature of the candidate and those **sent by Courier/Speed/Registered post or received after due date will be summarily rejected.**

10. The selected candidates may be posted initially in any unit/station of Coast Guard Region (NW), Gujarat as approved by the competent authority. The decision of Headquarters Coast Guard Region (NW), Gandhinagar, Gujarat-382010 regarding selection/rejection/posting will be final and no correspondence will be entertained. The appointment carries with it liability to serve in any part of India.

11. Application (English or Hindi) should be sent by **only ordinary post to The Commander, Headquarters, Coast Guard Region (North-West), , Post Box No.-09, Sector-11, Gandhinagar, Gujarat-382010.** The last date of receipt of application is **30th day** of the date of publication in Employment News. The envelope containing the application must be super scribed as '**Application for the post of _____**'.

Commander
Coast Guard Region (North-West)

BIO-DATA

Post applied for



(a) Name of applicant

(b) Father's Name

(c) Date of Birth

(d) Nationality

(e) Category (General/OBC/SC/ST)

(f) Educational/Technical qualifications

Sl.	Name of qualification	Board	Subject	Marks obtained	% of marks

(g) Experience

(h) Correspondence Address

(j) Permanent address

(k) Contact phone/mobile number & Email address

(l) Declaration to the effect that:-

- (i) There is no criminal proceedings contemplated/pending against me.
- (ii) All the particulars mentioned in the above application form are correct and true to the best of my knowledge and belief.
- (iii) If particulars mentioned by me are found false/untrue at any stage, my candidature/appointment may be terminated without any notice.

Place:

Signature of applicant

Date:

HEADQUARTERS COAST GUARD REGION (NORTH-WEST)
BLOCK NO. 11 & 12, 7TH FLOOR, UDYOG BHAVAN, GANDHINAGAR 382010

1. Applications from willing and eligible candidates are invited for filling up following post on deputation/absorption basis: -

(b)	Mechanical Fitter (Group 'C' Non-Gazetted Non-Ministerial.	One (01)	Indian Coast Guard Station, Vadinar Gujarat	Pay Level- 02 of Pay Matrix	<p>Person serving under the Central Government:-</p> <p>(i) Holding analogous posts on regular basis.</p> <p align="center">OR</p> <p>(ii) Holding post carrying the pay scale of L1 and possessing the educational qualification and experience as mentioned below:-</p> <p>Desirable</p> <p>Should have successfully completed apprenticeship from a recognized/reputed workshop in the relevant trade under Apprentice Act 1961 or under any other recognised Apprenticeship Scheme.</p> <p align="center">OR</p> <p>Should have completed training course in the relevant trade from an [I] recognized for this purpose and have 1 year trade experience.</p> <p>Qualification</p> <p>Essential:-</p> <p>(a) Matriculation or equivalent (b) Should Qualify a trade entrance examination.</p>
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2. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

3. Application in the prescribed proforma alongwith the complete and upto-date APAR dossier (or attested photocopies of the APAR for the last 5 years) in respect of the individuals who could be spared in the event of their selection may be sent to The Commander Headquarters, Coast Guard Region (North-West), Post Box No.-09, Sector-11, Gandhinagar, Gujarat-382010 within 60 days from the date of publication of this advertisement in the employment News. Applications received after the last date or without the APARs as stated above or otherwise found incomplete will not be considered. While forwarding the applications certificate appended to bio-data may be verified.

4. The department will also be required to confirm that in the event of selection, the individual concerned will be relieved of his duties. The appointment on deputation shall be governed by DOP&T OM No. 2/29/91-Estt (Pay-II) dated 05 Jan 94 as amended from time to time.

Commander
Coast Guard Region (North-West)

BIO – DATA

1. Name and Address (in Block letters) :
(alongwith contact No.)
2. Date of Birth (in Christian era) :
3. Date of retirement under Central Govt. :
rules
4. Qualifications :
(a) Essential :
(b) Desirable
5. Post & Place for which applied : Post: Mechanical Fitter Place: ICGS Vadinar
6. Date of publication of Advt. in the :
Employment News
7. Whether Educational & Other :
Qualifications required for the post are
satisfied (if any qualification has been
treated as equivalent to the one
prescribed in the rules, state the
authority for the same).
8. Please state clearly whether in the light :
of entries made by you above, you meet
the requirement of the post.
9. Details of employment in chronological :
order (enclose a separate sheet duly
authenticated by your signature, if the
space below is insufficient).

Office/Instt./ Orgn.	Post Held	From	To	Pay Level & Cell in the pay matrix/Pay Band & Grade Pay (pre-raised)	Nature of duties

10. Nature of present employment i.e. Ad-hoc or temporary or quasi-permanent or permanent :
11. In case the present employment is held on deputation/contract basis, please state.
- (a) The date of initial appointment :
 - (b) Period of appointment on deputation :
 - (c) Name of the parent Office/ Organisation to which you belong :
12. Additional details about present employment. :
Please state whether working under:-
- (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Govt. undertaking
 - (e) Universities
13. Are you drawing pay as per revised Pay Matrix? :
If yes, give the date from which revision took place and also indicate the pre-revised Pay in the Pay Band and Grade pay
14. Total emoluments per month drawn. :
15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

The information/particulars submitted by me above are true and correct to the best of my knowledge and belief.

Dated:

Signature of the candidate

TO BE FILLED BY EMPLOYER

1. It is certified that the information furnished by Shri/Ms _____ has been checked as per the service record of the individual and found correct.
2. No disciplinary / vigilance case is pending/contemplated against Shri / Ms _____.
3. No minor or major penalties imposed on Shri / Ms _____ during the last 10 years. The integrity of the officer/individual is beyond doubt.
4. In the event of the selection of Shri/ Ms _____ he/she will be relieved of his/her duties in the office.
5. Photocopies of APAR (duly attested by a Group 'A' officer) of Shri/Ms. _____ for the last five years are enclosed.

Dated :

Name :
Designation :
Telephone No.:
Office Seal :