

HEADQUARTERS, COAST GUARD REGION (A&N), PORT BLAIR
POST BOX NO. 716
HADDO POST, PORT BLAIR – 744 102

Recruitment of Civilian Vacancies in
Indian Coast Guard Region (A&N), Port Blair

1. Applications in the prescribed proforma are invited from the Indian Nationals for filling up the following post on direct recruitment basis. The eligibility criteria, age etc are mentioned against post as per following details:-

Name of the post	No. of posts/ category	Qualification	Age	Level in the Pay Matrix
Motor Transport Driver (Ordinary Grade) (General Central Service. Group 'C' Non-Gazetted, Non-Ministerial)	02 (UR)	Essential: (a) 10 th Standard Pass. (b) Must possess valid driving license for both heavy and light Motor Vehicles. (c) Should have at least two years experience in driving Motor Vehicles. (d) Knowledge of Motor Mechanism. (Should be able to remove minor defects in vehicles)	18-27 years (Relaxable for Govt. Servants, Schedule Castes, Scheduled Tribes and OBC candidates as per Govt. instructions issued from time to time)	Level-02

2. The number of vacancies indicated in the advertisement are provisional and may increase or decrease or even become NIL depending upon the actual needs of the Region. The Administration also reserves the right to cancel the notified vacancies, at its discretion and such decision will be final and binding on all in the event of cancellation of notified vacancies.

3. Reserved category candidates applying against unreserved post will not be entitled for age relaxation.

4. The crucial date for reckoning the eligibility with regards to age and educational qualification etc. will be the **last date for receipt of applications**.

5. Candidates in Central Govt. Service should submit NOC from their present employer along with application.

6. Candidates to bring original documents on the date of written examination.

7. The testing procedure is as follows:-

(a) **Written test.** The written test will consist of subjects in General English, General Knowledge, Simple Maths and relevant trade questions based on the qualification prescribed for the post applied. Written test will be of multiple choice questions. The maximum marks for the written test will be 80 marks and one hour duration. Candidates must obtain 50% marks to qualify.

(b) **Skill Test.** The candidates who qualify the written test will be called for skill test. Skill test will be qualifying in nature and shall have no bearing on the overall merit. Selection will be based on marks/merit obtained in written test only.

8. **How to apply:-** Candidates fulfilling eligibility criteria should send their application neatly typed or hand written in the format given over leaf along with two passport size photographs (One photo to be affixed on the application form).

9. The application, should be forwarded to **The Commander, Coast Guard Region (A&N), Port Blair, Post Box No. 716, Haddo (PO), Port Blair – 744 102, A&N Islands** within 30 days from the date of publication of this advertisement in Employment News. The envelope containing the application must be superscribed as **"Application for the post of Motor Transport Driver (Ordinary Grade)"**.

10. Application should be submitted **By Ordinary Post only**. The application should accompany the self attested copies of Educational qualification certificate, Age proof, Caste Certificate for SC/ST/OBC candidates and experience certificate. **Application sent by Courier/Speed/Registered post or received after due date will be rejected.**

11. Applications which are not in the prescribed format/without the above mentioned certificates/ duly self attested/without photographs/without signature of the candidates will be summarily rejected.

FORMAT OF APPLICATION

APPLICATION FOR THE POST OF MOTOR TRANSPORT DRIVER (OG)

passport
size colour
Affix recent
photo with
signature

(a)	Name of the Post	:	
(b)	Name of the applicant	:	
(c)	Father's Name	:	
(d)	Date of Birth	:	
(e)	Nationality	:	
(f)	Identification marks	:	
(g)	Whether SC/ST/OBC/PH	:	
(h)	Educational qualification (i) Technical (ii) Non technical	:	
(j)	Experience (in relevant trade)	:	
(k)	Marital status	:	
(l)	Whether employed in Central Govt/State Govt./PSU. If yes, attach NOC	:	
(m)	Address for communication with PIN Code	:	
(n)	Permanent address	:	

DECLARATION

I do hereby declare that the particulars furnished above by me are correct to the best of my knowledge and belief, in the event of any information being found to be false or incorrect my candidature/appointment may be cancelled/ terminated without any notice.

Place: _____

Date: _____

(Left hand thumb impression)

Signature of the applicant