

# COAST GUARD BENEVOLENT ASSOCIATION



*Serving Those Who Serve*



*"With You Always"*

since 1980

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## CHAPTER 1

### INTRODUCTION

1. The Coast Guard Benevolent Association (CGBA) is a charitable organisation registered under the Societies Registration Act XXI of 1860 with Registrar of Societies, Delhi Administration vide Regd. No. S/11189.

#### **Aim**

2. The primary objective of the Association is to render financial assistance to serving, released, retired Coast Guard personnel and their families from hardship and distress.

#### **Subscription**

3. The rates of contributions w.e.f. 01 Jul 24 are as under:-

3.1 Officers ₹ 500/- per month

3.2 Enrolled Personnel ₹ 250/- per month

4. The recovery of contribution commences from the pay of Officer / Enrolled Person from the month they join the service. The recoveries are made by PAO(CG), Noida through pay accounts of the serving members and remitted to the CGBA Fund.

#### **Deputation**

5. Individual member proceeding on deputation within India and abroad is himself / herself responsible to ensure continuity of his / her contributions to be eligible for benefits of association. Members may either send monthly / quarterly demand drafts in favour of CGBA or may deposit full amount for duration of deputation in advance to CGBA. Failing which amount will be recovered with interest on reversion to Indian Coast Guard. Directorate of Personnel / BUVIK shall intimate CGBA Section regarding reversion of Officers and Enrolled Personnel from deputation, so that necessary action can be initiated, if the individual failed to remit his / her contribution of subscription.

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6. Serving personnel to have a minimum of five years of continuous service to be eligible for all the assistance from CGBA except sister's marriage loan where in three years of service is required. Further, no minimum service is required for payment of Ex-Gratia grant.

7. Normally a new loan will not be granted, irrespective of the purpose until and unless the loan sanctioned earlier has been repaid completely. However, if a case of sudden or unforeseen distress is established and full details are furnished with the application, new loan can be sanctioned on approval of Relief and Finance Committee. The maximum number of loans that may be granted during the entire service span of an individual shall not exceed the limit of five (05) loans.

8. In case of an individual, who has a loan outstanding at the time of his appointment or deputation abroad, central / state government and public sector undertakings, PAO(CG), Noida is to notify the balance of the loan including interest thereon, if any, to the ship/unit of the individual. It will be the responsibility of the individual concerned to deposit the outstanding balance of CGBA loan with interest, if any, in lumpsum, through a Demand Draft drawn in favour of Coast Guard Benevolent Association prior to deputation.

9. If an individual is discharged/dismissed from service, the PAO(CG), Noida is to recover the balance of loan in one lump sum from the amount due to the individual from his pay account and retirement / terminal benefits. Alternatively, individual may make DD in favour of CGBA and forward the same to CGHQ.

### **How to apply**

10. The prescribed application form completed in all aspects, duly recommended by the Commanding Officer / Officer-in-Charge alongwith requisite supporting document(s) is to be forwarded to the Secretary, CGBA at following address:-

The Secretary CGBA  
Coast Guard Headquarters  
National Stadium Complex  
New Delhi – 110 001

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11. The application of Commanding Officer, Officer-in-Charge and CGRPS are to be routed through respective Administrative Authorities.

12. Applicants are to ensure correctness of details furnished by them in the relevant column of the application. While forwarding applications, Administrative Authority is to ensure that the applicant's request is genuine and he is in a position to repay the loan six months prior to release / retirement.

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**PART - I**

**FINANCIAL ASSISTANCE ADMISSIBLE  
TO SERVING  
COAST GUARD PERSONNEL**

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## CHAPTER - 2

### LOANS

1. To mitigate immediate hardship, financial assistance in the form of loans, as detailed in the following paragraphs, is available to serving CG personnel at an interest rate of 8% to 8.5% per annum on a monthly reducing balance basis.
2. The Coast Guard personnel who have rendered atleast **five years** of service and two years of service left in the organisation are eligible for the under mentioned loans:-

Ser No	Type of loan	Officers (₹)	Enrolled Personnel (₹)	No. of Installments	Interest
	a.	b.	c.	d.	e.
1	Daughter's Marriage	4,00,000		60	Officers – 8.5% EPs - 8%
2	Sister's Marriage	2,50,000		48	
3	Self Marriage	2,00,000			
4	House Repairs (Natural Calamity)	2,00,000			Interest Free
5	House Repairs (Declared National Disaster)	2,00,000			
6	House Repairs (Normal Repairs)	2,00,000			Officers – 8.5% EPs - 8%
7	Hiring of Accommodation	2,00,000			
8	Education loan for wards	8,00,000		72	
9	Specialised Medical Treatment	Upto 3 lacs		Lump sum refund	Interest Free

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Ser No	Type of loan	Officers (₹)	Enrolled Personnel (₹)	No. of Installments	Interest
	a.	b.	c.	d.	e.
10	Education of Spouse / Dependent Sister	1,00,000		48	Officers – 8.5% EPs – 8%
11	Coaching Class	1,50,000			
12	Self Education loan	1,50,000			

3. Concurrent loans are not permitted except House Repair (Natural Calamity), Specialised Medical Treatment and all marriage loans, subject to repayment capacity of personnel. The loans are sanctioned subject to the following conditions:-

**3.1 Daughter's Marriage**

3.1.1 Daughter should have completed 18 years of age.

3.1.2 Certificate as per Appendix G signed by the Commanding Officer.

3.1.3 Application as per Appendix A.

3.1.4 Copy of latest Kindred Roll duly signed by Commanding Officer.

3.1.5 To be repaid in maximum of 60 installments.

**3.2 Sister's Marriage**

3.2.1 Sister should have completed 18 years of age.

3.2.2 Certificate as per Appendix G signed by the Commanding Officer.

3.2.3 Application as per Appendix A

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3.2.4 Copy of Latest Kindred Roll duly signed by Commanding Officer.

3.2.5 To be repaid in maximum of 48 installments.

**3.3 Self Marriage**

3.3.1 Should have completed 25 years of age.

3.3.2 Certificate as per Appendix H signed by the Commanding Officer.

3.3.3 Application as per Appendix A.

3.3.4 To be repaid in maximum of 48 installments.

**3.4 House Repairs (Natural Calamity)**

3.4.1 House owned by self or family members.

3.4.2 The loan is admissible for damages caused to the house due to natural calamity.

3.4.3 A certificate as per Appendix J duly signed by the Sarpanch/ Municipal Councilor / Local Authority etc. is required with the application.

3.4.4 The application for House Repairs loan due to natural calamity is to be submitted along with the copy of the newspaper publishing the news of natural calamity with photographic evidence. The photographs of damaged house alongwith individual are also required to be submitted with application.

3.4.5 Application as per Appendix A.

**3.5 House Repairs (Declared National Disaster)**

3.5.1 House owned by self or spouse.

3.5.2 The loan is admissible for natural calamity "**Declared National Disaster**".

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3.5.3 The application for House Repairs loan (DND) due to natural calamity declared “DND” is to be submitted along with copy of the newspaper publishing the news of “Declared National Disaster” with photographic evidence.

3.5.4 The photographs of damaged house alongwith individual are also required to be submitted with application.

3.5.5 A certificate as per Appendix J duly signed by the Sarpanch/ Municipal Councilor / Local Authority etc. is required to accompany the application.

3.5.6 Application as per Appendix A.

**Note:** Application may be considered on priority as a special case on declaration of **National Disaster** instead of being considered during Qtly disbursement relief.

**3.6 House Repairs (Normal)**

3.6.1 House owned by self or family members.

3.6.2 The loan is admissible for normal maintenance to the house.

3.6.3 A certificate as per Appendix J duly signed by the Sarpanch/ Municipal Councilor / Local Authority etc. is required to accompany the application.

3.6.4 Application as per Appendix A.

**3.7 Hiring of Accommodation**

3.7.1 The loan will be granted only once in a particular station for hiring of accommodation.

3.7.2 The copy of HRA certificate duly approved / counter signed by Commanding Officer.

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3.7.3 Address of residence hired alongwith approximate monthly rental at part-II of the application signed by owner of the house and duly certified by divisional officer.

3.7.4 If the house has already been taken on rent, the application is to be accompanied by the rent receipt with details of owner and complete address of house rented by the person duly signed by the owner on one rupee revenue stamp.

3.7.5 Application must be forwarded within six month from the date of reporting to new unit or hiring of accommodation whichever is later.

3.7.6 Application as per Appendix B.

3.7.7 Rent receipt as per Appendix C

**3.8 Education Loan**

3.8.1 Education loan is admissible to the wards of Coast Guard personnel for Graduation/ Post Graduation/ professional courses e.g. Engineering, Technical Education, Medical, Dental, Law, Pharmacy, Nursing, Rehabilitation, and educational institutions recognized by UGC under Section 12-B and AICTE affiliation courses etc. against payment / donation seats, subject to the following conditions:-

3.8.1.1 Documentary evidence of admission and the receipt of remitting the charges is to be forwarded alongwith the application.

3.8.1.2 Proof of recognition of the courses by under mentioned authorities must be submitted alongwith application:-

3.8.1.2.1 Medical Council of India (MCI)

3.8.1.2.2 Dental Council of India (DCI)

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3.8.1.2.3 All India Council of Technical Education (AICTE)

3.8.1.2.4 Bar Council of India (BCI)

3.8.1.2.5 Pharmacy Council of India (PCI)

3.8.1.2.6 Nursing Council of India (NCI)

3.8.1.2.7 Rehabilitation Council of India (RCI)

3.8.1.2.8 Educational institutions recognized by UGC under Section 12-B of UGC act 1956.

3.8.1.3 The candidate must have passed 10+2/senior secondary board examination. The documentary proof must be submitted alongwith application.

3.8.1.4 Year wise Fee structure of the course is also to be submitted.

3.8.2 Education loan will be granted to applicants in the order of merit. The Relief and Finance Committee has the authority to decide the upper cap, based on out flow and the number of cases received.

3.8.3 The applications on the requisite format are to be forwarded after admission to the recognized professional course along with the above documents.

3.8.4 The loan will be recovered in 72 equal installments and an interest of 8.5% for officers and 8% for enrolled person will be charged.

3.8.5 The education loan to the second child is admissible, as and when the child becomes eligible, subject to repaying capacity of the individual.

3.8.6 Application as per Appendix A.

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### **3.9 Specialised Medical Treatment**

3.9.1 The loan is admissible for self, spouse, dependent children and parents for the facilities which are not available in Military/ Service Hospitals e.g. cardiovascular diseases, kidney / renal transplants, cancer, hip and knee Joints. The application with specific recommendation / opinion of the Commandant / Specialist for the specialized treatment is required. The name of the medical institute or hospital where the treatment will be undertaken alongwith the amount requested from CGBA to be applied as per Appendices D, E and F.

3.9.2 The authority in whose favour the demand draft is required, to be sent, must be clearly mentioned on the application or details of unit welfare fund account to be forwarded to CGBA section for transfer of amount through NEFT.

3.9.3 Application as per Appendix D to F.

### **3.10 Education of Spouse / Dependent Sister.**

3.10.1 Documentary evidence of bills / fees structure etc countersigned by the Commanding Officer / Oi/c.

3.10.2 The application as per Appendix A is to be forwarded to Secretary, CGBA alongwith the above documents.

3.10.3 The loan will be recovered in 48 equal monthly installments along with an interest component of 8.5% for Officers and 8% for Enrolled Personnel or as amended from time to time.

### **3.11 Coaching Class Loan for Wards of CG Personnel.**

3.11.1 Documentary evidence of bills of Coaching centre countersigned by the Commanding Officer/ Oi/c .

3.11.2 The application as per Appendix A is to be forwarded to Secretary, CGBA along with the above documents.

3.11.3 The loan will be recovered in 48 equal monthly installments along with an interest component of 8.5% for officers and 8% for Enrolled Person or as amended from time to time.

**3.12 Self Education loan for CG Personnel.**

3.12.1 Documentary evidence of bills of course.

3.12.2 The application as per Appendix A is to be forwarded to Secretary, CGBA along with the above documents.

3.12.3 The loan will be recovered in 48 equal monthly installments along with an interest component of 8.5% for officers and 8% for Enrolled Person or as amended from time to time.

**Mode of Payment**

4. The CGBA does not deal in any sort of cash transaction. All transactions are being done by cheque, demand draft and electronic transfer. The units are to forward details of their welfare fund account to CGBA alongwith application for transfer of amount through NEFT mode.

**Recovery of loan and Interest**

4.1 Principal amount and interest of loan disbursed would be recovered monthly through the member's IPA.

4.2 EMI's would commence from the following month, post disbursal of loan amount.

4.3 In case of retirement/ release/ invalidment of the member the loan would be refunded by the borrower well in time failing which, it would be recovered in one lump sum out of his survival/ retirement benefits along with due interest.

4.4 In the event of death while in service the, the outstanding balance thereon would be recovered from the survival benefits admissible to NoK.

4.5 In case of deputation, outstanding balance amount of loan must be refunded to CGBA before proceeding for deputation.

**Refund of CGBA loan**

5. Refund of outstanding principle of CGBA loan will be accepted as one lumpsum. The member is to write letter/ email to CGBA asking for balance outstanding amount. On receipt on the balance amount details from CGBA, the amount to be deposited to CGBA bank account. Subsequently, a copy of the deposit confirmation/letter must be forwarded to CGBA for loan closure and for further intimation to PAO(CG), Noida.

## CHAPTER 3

### GRANTS

1. The details of financial assistance admissible as Grants to serving CG personnel are given in the succeeding paragraphs.

#### **Spastic and Physically Impaired Children**

2. Parents of Spastics / Special Children / Physically impaired children are eligible for reimbursement of expenses over and above the Children Education Allowance (CEA) per child with a suitable upper limit of upto ₹ 20,000/- incurred towards study, upto Graduation level for the following :-

2.1 Tuition fees paid by the parents for studies in special schools catering for such children (Tuition fees receipt in original are to be forwarded along with the applications).

2.2 Purchase of special equipment and its repairs subsequently (Original bill / bills to be forwarded along with the applications).

2.3 Conveyance charges for commuting from the residence to the Institute (Transport receipt / bus cards to be attached to the application).

2.4 Hostel charges (Institute's bill required to be attached along with the application).

2.5 A consolidated statement showing various expenses under separate heads viz. tuition fees, conveyance, purchase of special equipment, hostel charges supported by the original receipts duly authenticated by the head of the Institute and medical documents / progress certificate as mentioned below must accompany the application :-

2.5.1 **Initial Claim.** The medical documents / certificate issued by the concerned hospital / authorised medical attendant.

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2.5.2 **Subsequent Claim.** Progress certificate and photo copy of the original medical documents / certificate.

2.6 The reimbursement may be claimed half yearly or yearly.

**Note:-** This grant would not be given in case the specially abled / impaired child is studying in normal / general educational institute. In such cases, re-imbursement of tuition fee would be admissible only.

3. **Ex-Gratia Grant** to the NOK of Officer and Enrolled Person, who die whilst in the service, are sanctioned at the following rates: -

Ser No	Type of Grant	Officers	Enrolled Person
	a.	b.	c.
1	Widows of Coast Guard Personnel	₹ 60,000/-	₹ 50,000/-
2	NOKs of unmarried Coast Guard Personnel	₹ 50,000/-	₹ 40,000/-

4. The Regional Commanders are delegated the authority to make on the spot payment from the Regional Non-Public Fund. All the relevant documents / application forms / details of payments made / cancelled cheque leaf are to be forwarded to the Secretary, CGBA immediately after payment for early reimbursement by the Coast Guard Benevolent Association.

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## CHAPTER – 4

### SCHOLARSHIPS

#### General

1. The following scholarships are awarded from CGBA to the wards of Officers and Enrolled Person. Scholarship would be admissible to **not more than two** children of any serving officer / enrolled person. Scholarship not availed for any reason what-so-ever cannot be made good subsequently. The scholarships are to be renewed every year by making a fresh application complete in all respects and accompanied with duly signed pre-receipt, if the candidate meets the laid down norms:-

1.1 The scholarships schemes are limited to award of **only one scholarship** (whichever is the highest) and one educational grant in addition to scholarship (if applicable) per person per year subject to not availing scholarships from any other source.

1.2 The pass percentage conditions for academic course, diploma course and vocational course scholarships as well as its renewal is minimum 60%.

1.3 The scholarships renewal for professional and post graduation course is minimum 70% for Science, 60% for Arts, Commerce and equivalent courses.

2. **Academic course.** The **College going daughters** of serving Officers / Enrolled Person are eligible for following scholarship:-

#### 2.1 Rates

2.1.1 Day Scholars	-	₹ 7,500/- per annum
2.1.2 Boarders	-	₹ 10,000/- per annum

## 2.2 Eligibility

2.2.1 Must have obtained 60% marks in 10+2 Board Exam. (Attested copy of the Marks sheet is required to be forwarded along with the application).

2.2.2 If a boarder student, a boarder certificate in original.

2.2.3 If residing in a recognized hostel, a certificate from the college / institution regarding its recognition.

2.2.4 In case of failure at any stage, the scholarship will be discontinued. Candidate should obtain 60% marks in previous year to be eligible for renewal.

2.2.5 Declaration-cum-pre-receipt to be enclosed with the application.

2.2.6 Application forms as per Appendix L.

3. **Vocational Course (Short Duration).** The financial assistant on vocational courses of short duration is admissible to wards of officers and enrolled person of Coast Guard @ ₹ 7,500/-.

## 3.1 Eligibility

3.1.1 10<sup>th</sup> pass and on successful completion of the Course. Attested copy of the mark sheet is required to be forwarded along with the application on the prescribed form.

3.1.2 The ward is eligible to receive a scholarship from one source only for the same course.

3.1.3 Application forms as per Appendix L.

4. **Professional Courses.** The financial assistance is admissible to the wards of Officers and Enrolled Person for expenditure incurred on professional courses (Technical / Medical Degree Courses / MBA / IT / Fashion Designing).

#### 4.1 Rates

	Officers	Enrolled Person
4.1.1 Day Scholar	₹ 10,000/- per annum	₹ 10,000/- per annum
4.1.2 Boarders	₹ 17,500/- per annum	₹ 17,500/- per annum

#### 4.2 Eligibility

4.2.1 Minimum 90% for science stream and 80% for Arts stream in 12<sup>th</sup> class or equivalent. Attested copy of the mark sheet is required to be forwarded along with the application on the prescribed format.

4.2.2 For the boarder student, a boarder certificate in original.

4.2.3 If residing in a recognized hostel, a certificate from the college / institution regarding its recognition.

4.2.4 Candidates already in receipt of scholarship from CGBA may continue to avail the facility, provided they score 70% for Science and 60% for Arts, Commerce equivalent in subsequent qualifying exams.

4.2.5 Declaration-cum-pre-receipt to be enclosed.

4.2.6 Application forms as per Appendix L.

5. **Scholarship for Diploma Courses.** The financial assistant on Diploma Courses is admissible to wards of Officers and Enrolled Person, @₹ 7,500/-.

#### 5.1 Eligibility

5.1.1 Admissible for those undergoing Diploma Courses post class X.

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5.1.2 Candidate must be in the first year of Diploma Course.

5.1.3 The renewal of this scholarship would be applicable only if the candidate obtains 60% marks in the previous year.

5.1.4 Application forms as per Appendix L.

6. **Post Graduation Courses.** Wards of CG personnel who are undergoing Post Graduation courses are allowed following scholarship:-

6.1 **Rates**

6.1.1 Day Scholar - ₹ 10,000/-

6.1.2 Boarder - ₹ 17,500/-

6.2 **Eligibility**

6.2.1 The Candidate should have obtained 90% in Graduation in case of Science and 80 % in case of Arts / Commerce.

6.2.2 For the boarder student, a boarder certificate in original.

6.2.3 If residing in a recognized hostel, a certificate from the college / institution regarding its recognition.

6.2.4 Candidate should obtain 70% for Science and 60% for Arts, Commerce equivalent marks in previous year to be eligible for renewal.

6.2.5 Declaration-cum-pre-receipt to be enclosed with the application.

6.2.6 Application form as per Appendix L.

7. **Grant to Meritorious (10+2) CG Wards.** Wards of CG personnel scoring more than 95% in 10+2 are eligible for one time grant of ₹ 20,000/- (Rupees Twenty Thousand only) in addition to the normal entitled scholarship.

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## CHAPTER - 5

### INCENTIVE FOR SPORTS

1. Incentive for serving CG personnel and their wards who are the winners of the first three positions i.e. 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> are awarded incentives (rather than just participation in the event) to encourage competitive spirit:-

**1.1 High Competition Level.** This category would include all traditional sports, troop games, track and field events and majority of games and events forming part of Olympic, Asian, Commonwealth games and other reputed international competitions / tournaments.

**1.2 Low Competition Level.** This category would include games that require costly and specialised infrastructure not normally accessible to all personnel and these games have a comparatively lower level of competition due to fewer participants. Golf, Yachting, Squash, Motor / Bike Racing, Car Rallies and Equestrian events.

2. The incentive will be for first three positions at National, International, Interschool National (CBSE / KV) categories of open sport competitions. Besides, winner of state level open sport competition at par with the rates applicable to interschool nationals (CBSE / KV) are also eligible.

3. The applicability of incentive at each level is as appended below:-

Position of Winner	International Opens (₹)	National Opens (₹)	Intra School National (CBSE / KVs) Opens (₹)	State Level Opens (₹)
I Position	30,000.00	15,000.00	10,000.00	10,000.00
II Position	20,000.00	12,500.00	7,500.00	7,500.00
III Position	10,000.00	10,000.00	5,000.00	5,000.00

**Admissibility**

4. The admissibility for the sports incentives are as follows:-
  - 4.1 The certificate of merit (depicting 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>) position duly attested by Commanding Officer / Oi/C / Sports Officer (at RHQs / DHQs).
  - 4.2 Application format as per Appendix P.

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**PART - II**

**DETAILS OF FINANCIAL ASSISTANCE  
ADMISSIBLE TO  
EX-COAST GUARD PERSONNEL  
(PENSIONERS) AND DEPENDENTS**

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## CHAPTER – 6

### SCHOLARSHIPS

1. **Grant for Vocational Courses to Wards of Deceased EP.** Wards of deceased EP for vocational courses are eligible for one time grant at following rates :-

1.1 **Rates**

1.1.1 Day Scholar - ₹ 10,000/-

1.1.2 Boarder - ₹ 16,000/-

1.2 **Eligibility**

1.2.1 Original copy of admission certificate / slip of the school.

1.2.2 Certificate / payment slip of school fee deposited in the school.

1.2.3 Family pension Identity Card photo copy.

1.2.4 Dependent certificate of wards.

2. **Assistance for Education to Wards of Deceased EP.** The scholarship grant of ₹ 10,000/- (Rupees Ten thousand only) per child upto Graduation, will be provided once in a year as assistance to the widow of the deceased EP who is not employed, on case to case basis. The eligibility criterion for the grant of scholarship is as appended below:-

2.1 Original copy of admission certificate / slip of the school.

2.2 Certificate / payment slip of school fee deposited in the school.

2.3 Dependent certificate of wards.

2.4 Certificate regarding un-employability of the widow.

2.5 Family pension Identity Card photo copy.

3. **Assistance for Education to Wards of Deceased Officer.** The scholarship grant of ₹ 10,000/- (Rupees Ten thousand only) per child upto XII, will be provided once in a year as assistance to the widow of the deceased officer who is not employed, on case to case basis. The eligibility criterion for the grant of scholarship is as appended below:-

- 3.1 Original copy of admission certificate / slip of the school.
- 3.2 Certificate / payment slip of school fee deposited in the school.
- 3.3 Dependent certificate of wards.
- 3.4 Certificate regarding un-employability of the widow.
- 3.5 Family pension Identity Card photo copy.

## CHAPTER – 7

### GRANTS

#### **Lump Sum Grant to NOK on Death of Pensioner**

1. In case of death of CG pensioner, the NOK of the deceased will be entitled for a grant as mentioned below:-

1.1	Officers	-	₹ 30,000/-
1.2	EP	-	₹ 20,000/-

#### **How to apply**

2. Application on plain paper duly signed by the Next-of-Kin intimating the death and following documents is to be forwarded through Buvik/ Veteran Cell to the Secretary, CGBA, Coast Guard Headquarters, National Stadium Complex, New Delhi – 110 001:-

- 2.1 Attested copy of Death Certificate
- 2.2 Attested copy of Pension Pay Order

## CHAPTER – 8

### OTHER GRANTS

#### Grant for Daughters Marriage

1. The NOK of Coast Guard pensioner will be eligible for a grant as mentioned below for the marriage of wards (restricted to two daughters only) on death:-

1.1 Officers - ₹ 30,000/-

1.2 EP - ₹ 30,000/-

#### How to Apply

2. Application on plain paper duly signed by the NOK intimating the death and following documents is to be forwarded to the Secretary CGBA, Coast Guard Headquarters, New Delhi.

2.1 Attested copy of Death Certificate

2.2 Attested copy of Pension Pay Order

2.3 Bankers details:-

2.3.1 Bank Name

2.3.2 Bank full address

2.3.3 IFSC code of the bank

2.3.4 A/c No.

#### Rehabilitation Grant

3. Enrolled Person who are invalided from service on medical grounds for ailment such as TB / Paraplegia / Leprosy etc are entitled to one time grant of ₹ 10,000/- (Rupees Ten Thousand only). Claims shall be submitted through BUVIK.

**Grant to Physically Disabled Personnel Attributable to Service**

4. CG Personnel who are boarded out due to 100% disability attributable to service are entitled for purchase of special medical equipment upto ₹ 50,000/- (Rupees Fifty Thousand only) or actual cost of the equipment whichever is less on recommendation by respective Regional Commanders.

**Grant for Vocational Course to widows**

5. Grant for Vocational Course to widows of ICG personnel, who die in harness during action, to earn their livelihood with dignity. The grant is considered as one time grant for a sum of ₹ 50,000/- (Rupees Fifty thousand only).

6. The eligibility criteria for the grant is as follows:-

- 6.1 Application on plain paper intimating the Diploma attained
- 6.2 The proof of Government recognised Institute.
- 6.3 Attested copies of fees paid
- 6.4 Attested copy of Diploma certificate
- 6.5 Attested copy of Death Certificate
- 6.6 Attested copy of the discharge certificate
- 6.7 Bankers details of the applicant

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**PART - III**

**MISCELLANEOUS**

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## CHAPTER – 9

### FORMS

#### APPENDIX A

#### APPLICATION FOR LOAN FROM CGBA

(for use by serving Officers / Enrolled Personnel)

1. Name in full ..... Rank ..... P. No. ....

2. Marital Status: Married / Single .....

3. Date of Birth ..... Date of joining ..... Date of retirement /  
Coast Guard ..... superannuation .....

4. GPF credit balance on the date of application Rs. ....

5. Monthly Income of Spouse Rs. ....

6. Particulars of previous loan availed from CGBA, if any:-

	Year	Amount	Grant	Purpose
	(1)	(2)	(3)	(4)
(a)	.....	.....	.....	.....
(b)	.....	.....	.....	.....
(c)	.....	.....	.....	.....
(d)	.....	.....	.....	.....

7. Amount of loan requested Rs.....(in words) .....

8. Purpose of Loan .....

9. The following particulars must be furnished in support of loan:-

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(a) **FOR MARRIAGE LOAN**

- (i) Specify marriage of self, daughter or sister : .....
- (ii) Date of birth (attach certificate) : .....
- (iii) Anticipated date of marriage : .....  
(attach certificate from the CO)

(b) **FOR HOUSE REPAIRS LOAN**

- (i) Complete address of the house .....  
.....  
.....
- (ii) Details of repairs required : .....  
Is it for normal repair? : .....
- (iii) If not, specific cause of damage : .....
- (iv) Date when damage occurred : .....
- (v) In case for natural calamity / DND,  
amount of assistance provided by  
state authority : .....
- (vi) Estimated cost of repair : .....
- (vii) A certificate from competent  
authority in support : .....

(c) **FOR EDUCATION LOAN**

- (i) Course in which admission sought : .....  
.....
- (ii) Amount of fees paid / to be paid : .....  
(attach fee receipt / fee structure)
- (iii) Whether it is payment seat or normal seat : .....

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**RESTRICTED**

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10. Give particulars of dependent family members:-

<u>Sl No.</u>	<u>Name</u>	<u>Relationship</u>	<u>Martial Status</u>	<u>Age</u>
(a)	.....	.....	.....	.....
(b)	.....	.....	.....	.....
(c)	.....	.....	.....	.....
(d)	.....	.....	.....	.....
(e)	.....	.....	.....	.....

11. List of documents in support of your application: .....

12. Bank details of the unit SWF account:- (Attach a photocopy of cheque leaf)
- (a) Name of SWF A/C as per pass book .....
- (b) Name of the Bank .....
- (i) Account No. of unit SWF .....
- (ii) IFS Code of the bank .....
- (iii) Bank Address .....
- (c) Have you attached leaf of cancelled cheque? Yes / No

13. **Certificate**

I certify, to the best of my knowledge and belief that, all the information given above are true, I also undertake that if on investigation, any of the statement made by me in this application are found to be false, I will be liable to appropriate disciplinary action.

Signature of the Applicant

Name : .....

Rank : .....

P.No. : .....

Contact No. ....

Date:.....

**RESTRICTED**

**PART - II**

**COMMANDING OFFICER RECOMMENDATIONS**

- (a) Recommended for a loan of Rs.....(in word) .....  
..... to be repaid in ..... Equal Monthly  
Installments.
- (b) The date of retirement / superannuation as per service book is .....



(Signature of the Commanding Officer)

Name: .....

Rank: .....

Date:.....

**Note:-**

1. All applications of loan are to be supported by a certificate from relevant authorities such as:-

- |     |  |                         |
|-----|--|-------------------------|
| (a) | The Commanding Officer / Officer-in-Charge | - For Marriages         |
| (b) | Gram Panchayat / Revenue Officer           | - For House<br>Repairs  |
| (c) | College / University                       | - For Education<br>Loan |

2. Applications for House repair loan (N/C / DND), damaged due to earthquakes, cyclone, etc. are to be submitted within six months from the date of occurrence alongwith proof of such natural calamities i.e. news paper cutting and copy of State Gazette Notification.

3. Application for loan for daughter / dependent sister / self marriage are to be submitted within at least two month in advance.
4. If the certificate is in a regional language an English translation of the same is required to be attached.
5. A gap of 1 year from liquidation of last loan is required for grant of fresh loan except House Repair (Natural Calamity), Self Marriage, Marriage of dependent sister / daughter and Special Medical treatment.
6. The gap of 5 years from liquidation is to be maintained between the grant of two same loans i.e. House repairs (Normal), Hiring of accommodation etc.
7. Not more than 2 loans can be availed for the same purpose in the entire service career.

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APPENDIX B

**APPLICATION FORM – CGBA LOAN FOR HIRING OF ACCOMMODATION**

1. Name.....Rank.....No.....
2. Unit : ICGS / ICGAS.....  
At.....
3. Date of joining CG Service : .....
4. Date of reporting to the Unit : .....
5. Date of Hiring of Accommodation : .....
6. Monthly rent paid : Rs. ....
7. Date of Marriage : .....
8. Amount of loan applied for : Rs. ....
9. Basic pay & total monthly emoluments : .....
10. Address of rented house : .....  
.....  
.....
11. Whether the house belongs to your Parents / spouse or any relative : .....
12. Bank details of the unit SWF account:- (Attach a leaf of cancelled cheque)
  - (a) Name of SWF A/C as per pass book : .....
  - (b) Name of the Bank : .....
    - (i) Full savings A/c No. of unit SWF : .....
    - (ii) IFS Code of the bank : .....
    - (iii) Bank Address : .....

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13. Details of previous loans taken from CGBA:-

Year	Amount	Type of loan	Balance due availed	No. of EMI paid	date of last Installment

Certified that the particulars given above are correct and true to the best of my knowledge and any false statement made will make me liable to disciplinary action.

Place :

Date :

Signature of applicant

Name : .....

Rank : .....

No. : .....

Contact No. ....

**PART – II**

1. Certified that I (Name).....owner  
of the House (address) .....  
.....  
willing to rent out my house to (Name of service personnel) .....  
.....for a period of ..... months.

2. The approximate rent per month is Rs .....

Date :

Signature of owner : .....

Name : .....

Address : .....

.....

.....

**RESTRICTED**

**PART – III**

(To be completed by the Ship / Establishment)

1. Certified that the particulars as stated in the **Part I** of the application by the applicant are correct.

2. Date of retirement / release as recorded in the Service Book is.....



Place:

Date:

Signature of Commanding Officer /  
O i/c / HOD

Name : .....

Rank : .....

Desig : .....

**Note - The CO's application will be countersigned by the Administrative authority.**

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APPENDIX C

HOUSE RENT RECEIPT

Received a sum of Rs ..... (Rupees.....  
.....only) from (Name of service personnel)  
..... towards rent for / from the  
month of ..... for my house .....  
.....(address of the house rented).

Signature of owner: .....  
(over Rs 1/- revenue stamp)  
Name of the owner : .....  
Address : .....  
.....

II

COUNTERSIGNED

(Divisional Officer)

**Note: - The form to be filled in capital letter**

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**APPENDIX D**

**APPLICATION FOR LOAN FROM CGBA FOR  
SPECIALISED MEDICAL TREATMENT**

1. Name in full ..... Rank ..... P. No. ....
2. Marital Status: Married / Single .....
3. Date of Birth ..... Date of joining ..... Date of retirement /  
Coast Guard ..... superannuation .....
4. GPF credit balance on the date of application Rs .....
5. Monthly Income of Spouse Rs .....
6. Amount of loan requested Rs .....(in words) .....
7. Purpose of Loan .....
8. Particulars of previous loan availed from CGBA, if any:-

	Year (1)	Amount (2)	Grant (3)	Purpose (4)
(a)	.....	.....	.....	.....
(b)	.....	.....	.....	.....
(c)	.....	.....	.....	.....
(d)	.....	.....	.....	.....

9. The following documents must be forwarded in support of loan:-
  - (a) Opinion of Military Hospital specialist.
  - (b) Recommendations of Regional Medical Officer.
  - (c) Undertaking from the individual.

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(d) Current month SOE of the individual.

10. Give particulars of dependent family members:-

<u>Sl No.</u>	<u>Name</u>	<u>Relationship</u>	<u>Martial Status</u>	<u>Age</u>
(a)	.....	.....	.....	.....
(b)	.....	.....	.....	.....
(c)	.....	.....	.....	.....
(d)	.....	.....	.....	.....
(e)	.....	.....	.....	.....

11. Bank details of the unit SWF account:- (Attach a photocopy of cheque leaf)

- (a) Name of SWF A/C as per pass book .....
- (b) Name of the Bank .....
- (i) Account No. of unit SWF .....
- (ii) IFS Code of the bank .....
- (iii) Bank Address .....
- (c) Have you attached leaf of cancelled cheque? Yes / No

12. **Certificate**

I certify, to the best of my knowledge and belief that, all the information given above are true, I also undertake that if on investigation, any of the statement made by me in this application are found to be false, I will be liable to appropriate disciplinary action.

Signature of the Applicant

Name : .....

Rank : .....

P.No. : .....

Contact No. ....

Date:.....

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**PART - II**  
**COMMANDING OFFICER RECOMMENDATIONS**

- (a) Recommended for a loan of Rs ..... (in word) .....  
..... to be repaid in lump sum or in equated Monthly  
Installments as approved by R&F Committee.
- (b) The date of retirement / superannuation as per service book is.....



(Signature of the Commanding Officer)

Name: .....

Rank: .....

Date:.....

**PART - III**  
**RECOMMENDED / NOT RECOMMENDED**

Regional Medical Officer

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**APPENDIX E**

**UNDERTAKING / WILLINGNESS CERTIFICATE BY THE CG PERSONNEL  
FOR SPECIALISED MEDICAL TREATMENT LOAN**

1. I (Name of service personnel) ..... is willing to undergo / undertake the investigation / operation for (name of the disease) ..... of my Husband / Wife / Father / Mother / Son / Daughter ..... (Name of the patient), at ..... (Hospital name).
2. I, hereby undertake to refund the amount disallowed by the PCDA(N), CG Section from the re-imbursement claim made by me, to repay the complete amount obtained as loan from CGBA for the treatment and that the risks/ benefits involved have been fully explained to me in the language that I understand.

Signature.....  
Name.....  
Rank ..... No.....  
Unit / Ship .....

**CERTIFICATE**

3. Name..... Rank ..... No.....  
will be fully responsible for the following:-

- (a) For refund of loan.
- (b) For procuring the final bills of treatment / investigation from Civil / Service hospital.
- (c) For routing the bills through the administrative authority after operation / investigation / treatment.

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- (d) For repayment of the amount disallowed by PAO(CG), NOIDA.

Date : .....

Signature .....

Name .....

Rank .....No.....

**II**

**COUNTERSIGNED**



(Signature of the Commanding Officer)

Name: .....

Rank: .....

Date:.....

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APPENDIX F

SERVICE / MILITARY HOSPITAL.....

**REQUEST FOR SPECIAL INVESTIGATION / OPERATION**  
**AT CIVIL HOSPITAL**

1. It is certified that father / mother / wife / daughter / son of (Name)  
..... Rank..... No.....  
Unit/Ship.....at.....is suffering  
from ..... (disease name) and is advised to undergo  
..... investigation / operation  
in ..... (Civil Hospital name), at  
..... (Station).

2. It is also certified that:-

(a) Facilities are not available at this service hospital or any  
government hospital at ..... (station name).

(b) Brief clinical history of the case with investigations is attached.

(c) The approximate cost of the investigation / treatment is  
Rs.....(in words).....  
.....

(e) Priority of investigations: ROUTINE / URGENT



Date.....

Signature of Specialist

Name : .....

Rank : .....

No.: .....

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APPENDIX G

**CERTIFICATE FOR DAUGHTER'S / SISTER'S MARRIAGE**

Certified that the marriage of Kumari .....  
Daughter / Sister of ..... (Name of service  
personnel) ..... (Rank), P. No. .... is due to be  
solemnized on ..... (dated). She is ..... years of age and  
her date of birth as per record is ..... She is wholly / partially  
dependent on him.



Date : .....

Signature of Commanding Officer/  
Officer-in-Charge

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**APPENDIX H**

**CERTIFICATE FOR SELF MARRIAGE BY THE COMMANDING OFFICER**

This is to certify that the marriage of (Name of service personnel)  
..... Rank..... No..... who is  
serving under my command is due to be solemnized on .....(date).  
He is ..... years of age and his date of birth as per record is .....  
Years.



Date : .....

Signature of Commanding Officer/  
Officer-in-Charge

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**APPENDIX J**

**CERTIFICATE FOR HOUSE REPAIRS**  
**(NORMAL / NATURAL CALAMITY / DND)**

Certified that the following information for the purpose of obtaining a loan for house repairs in respect of (Name of personnel) .....  
Rank....., P. No..... serving in the Indian Coast Guard is correct to the best of my knowledge:-

- (a) Full postal address of the House :.....  
.....
- (b) Name(s) of owner(s) of the House : .....
- (c) Name & address of authority with whom the house is registered for purpose of house / property tax. : .....  
.....
- (d) Relation of the owner (s) of the house with the applicant : .....  
.....
- (e) Date of construction of house : .....
- (f) Type of construction of the existing house (Pucca / Kuchcha) : .....  
.....
- (g) Details of repairs required : .....
  - (i) State specific cause of damage (i.e. Normal Maintenance / Earthquake / flood / cyclone etc) : .....
  - (ij) Date of occurrence : .....
  - (iii) Details of notification by local Civil Administration of natural calamity / DND (copy to be enclosed) : .....  
.....  
.....

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(h) Estimated cost of repairs : .....



Signature of Sarpanch /  
Municipal Councilor /  
Local Authority

Date:

**Note:-**

- i) Certificate in regional language; are to be translated in English before submission of application..
- ii) Newspaper cutting and photographic evidence of damage house alongwith individual is to be attached, if loan is for House Repairs (N/C / DND).

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APPENDIX K

**RECEIPT AND UNDERTAKING**

(by the service personnel)

**(To be prepared in duplicate, the original form duly signed over one rupee revenue stamp is to be forwarded to CGBA/CGHQ and duplicate to PCDA(N), CG Section).**

1. Received from the Secretary, CGBA a sum of Rs. ....  
(Rupees.....)  
being loan for ..... (purpose of loan).
2. I hereby authorised the CGPAO(NOIDA) to debit my pay account for a sum of Rs ..... monthly commencing from my pay for the month of ..... towards repayment of loan of Rs ..... due from me to CGBA. \* I also authorise to debit **8.5%** or **8%** interest on loan of Rs ..... granted on above loan.
3. I ..... Rank ..... No,.....  
Undertake that in the event of my service being terminated at my request or for any reason what-so-ever, before the recovery of loan from **CGBA** is fully effected, I hereby authorise the authorities namely the **Secretary, CGBA / Oi/C Release Centre, BUVIK / PAO(CG), NOIDA** to recover the entire amount outstanding against me from the amount due to me from my pay account, retirement / terminal benefits and amount due in my GPF / Naval Group Insurance Fund survival benefits.
4. I also undertake not to cancel this declaration till the amount due from me has been repaid in full.

\* **Delete as necessary.**

(Signature on Re 1/- revenue stamp)

Name: .....

Rank : .....

No. : .....

Ship / Unit : .....

Date : .....

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**PAID IN MY PRESENCE**

File No.....

Signature .....

Date.....

Name .....

Rank .....

**Ships Seal**

No. ....

Designation .....

**Forwarded to :-**

The Controller of Defence Accounts(N/CG)

Pay and Account Office (Coast Guard)

PAO(CG), NOIDA

Sector 62, NOIDA

Uttar Pradesh – 201 309

: Duplicate Copy duly receipted by  
the individual

The Director General

**(for Secy. CGBA)**

Coast Guard Headquarters

National Stadium Complex

New Delhi - 110001

: Original copy duly signed by the  
individual on Re 1 Revenue stamp.

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## APPENDIX L

**SCHOLARSHIP FORMS****APPLICATION FOR AWARD OF SCHOLARSHIP FROM  
CGBA FOR ACADEMIC YEAR \_\_\_\_\_****PART – I**

1. Name ..... Rank ..... P. No. ....
2. Ship / Establishment / Unit : .....
3. Name of the child : .....
4. Category (Serving / Pensioner / Deceased) : .....
5. Type of Scholarship : .....
6. Award (Fresh / Renewal) : .....
7. Boarder (Hostler ) or Day Scholar : .....  
(if Boarder attach hostel certificate)
8. Details of last Qualifying Examinations:-
  - (a) Name of Course passed : .....
  - (b) Year of Examination : .....
  - (c) Marks Obtained : .....
  - (d) Out of Total Marks : .....
  - (e) Percentage Scored : .....
9. Details of previous scholarship if any, received in respect of above ward:-

<b><u>Sl No.</u></b>	<b><u>Course</u></b>	<b><u>Year</u></b>	<b><u>Amount</u></b>
(a)	.....	.....	.....
(b)	.....	.....	.....
(c)	.....	.....	.....

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10. Present Course of Study : .....  
(Attach Bonafied studentship certificate)
11. Whether Graduation / Post Graduation / : .....  
Vocational / Diploma Course
12. If Vocational, is the course recognized : .....  
If yes, attach a copy of recognition
13. Duration of Course : .....
1. Course commenced from : .....
2. Name of the College / Institution : .....
3. University to which affiliated : .....

**PART – II**

1. In the cases of deceased, furnish the following:-
- (a) Date of joining Coast Guard : .....
- (b) Date of Death : .....
- (c) Name of NOK / Guardian : .....
- (d) Full Postal address of the applicant : .....  
.....  
.....

2. Furnish particulars of children in order of their age:-  
(attach a copy of Kindred Roll / Dependents / discharge certificate)

<b><u>S. No.</u></b>	<b><u>Name of the Child</u></b>	<b><u>Date of birth</u></b>
(i)	.....	.....
(ii)	.....	.....
(iii)	.....	.....

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3. Furnish particulars of Unit SWF bank account and individual bank account (incase of diseased personnel):-

- (a) Name of the bank account : .....
- (b) Savings Bank A/C No. (in full) : .....
- (c) Name of the bank : .....
- (d) Address of the Branch : .....  
.....
- (e) IFS Code of the Bank : .....

Certified that the particulars given in the application are correct to the best of my knowledge and any false statement made by me will disqualify my ward for award of scholarship from CGBA besides appropriate disciplinary action.

.....

(Signature of Parent / Guardian)

Place : .....

Name :

Date : .....

Contact No. :

**PART – III**

(To be completed by Ship / Establishment / Unit)

It is certified that the particulars of family and other statements in **Part-I** of the application form shown by the personnel / parent / guardian of the child are correct as per service records.

Signature:.....

(Signature of CO/EXO/ HOD)

Name.....

Rank.....

No. ....

Unit.....

**Note**: For renewal in case of pensioners, above requirement is optional.

Place : .....

Date : .....

**INSTRUCTIONS FOR COMPLETION OF  
SCHOLARSHIP APPLICATION FORM**

1. All the columns of the application format are to be completed in full.
2. The following documents / certificates must accompany the application form: -
  - (a) Marks sheet of last qualifying examination (Certificate true copy).
  - (b) If a boarder student, a boarder certificate in original.
  - (c) If residing in a recognized hostel, a certificate from the college / institution regarding its recognition.
  - (d) If applying for award of fresh scholarship at any stage during graduation course, please additionally enclose your 10+2 (i.e. 12<sup>th</sup>) marks sheet. Similarly at the post graduation level, please enclose graduation marks sheet.
  - (e) If applying for renewal of a scholarship already awarded, please enclose pre-receipt duly signed (Specimen enclosed). Cases of wards found ineligible for renewal due to change of course of studies or not meeting the criteria for renewal would be rejected and their pre-receipt will be returned.
4. If the marks are expressed in grades, their equivalent in percentage (100 point scale) duly certified by the Principal of the College must invariably be indicated in Part II of the application.
5. Applications are to be submitted latest by the date promulgated.

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**APPENDIX M**

**AFFIDAVIT**

(On Non-Judicial stamp paper of appropriate value)

Affidavit of (name) ..... wife / son / daughter of  
(name of personnel) .....  
resident of (address) .....  
.....do solemnly affirm and say that:-

1. I / We Mr. / Mrs. / Miss/ (name of deponents) .....,  
..... and ..... have no objection for assigning of  
interest in the insurance cover and survival benefits of my son / husband / father  
(name of personnel) ..... Rank ..... P.No.  
..... as a member of **Naval Group Insurance Fund** to **Coast  
Guard Benevolent Association**, New Delhi for obtaining a **CGBA** loan towards  
**Education / Marriage / House repair** etc.

2. I / We fully understand and accept that in the payment of Insurance money  
/ Survival Benefits from Naval Group Insurance Fund the loan assignee i.e **Coast  
Guard Benevolent Association**, New Delhi will have priority over me/ us.

3. My / Our / date / dates of birth is / are .....  
..... and ..... respectively.

(Strike off whichever is not applicable)

Place : .....

Date : .....

Signature 1. ....

2. ....

3. ....

Deponents

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**(On Reverse Side of Non-Judicial stamp paper)**

I / We Mr / Miss / Mrs / Ms (name of deponents) .....,  
..... and ....., Wife / Son / daughter / father / mother  
of (Name of personnel) ..... Rank .....  
P.No. ...., serving in Indian Coast Guard, do solemnly affirm  
and say that the fact mentioned in paras (1) to (3) above are correct to the best  
of my / our knowledge and nothing is false therein and no material has been  
concealed there from.

Witness 1 : .....

Witness 2 : .....

(Name and address)

Place : ..... Signature 1. ....

Date : ..... 2. ....

3. ....

Deponents

Witness 1. ....

(Name and address)

Witness 1. ....

(Name and address)

Seal Notary Public

Attested

Notary Public

Date : .....

**Note**:- In case of minor children, the 1<sup>st</sup> witness could be father as the natural and legal guardian. The second witness could be maternal / paternal Grand Parents or the children's mother's sister / brother as a safeguard.

## Appendix N

**DECLARATION – CUM – PRE – RECEIPT**

1. Received from the Secretary CGBA, New Delhi a sum of Rs .....  
 (Rupees ..... only)  
 being the amount of ..... scholarship awarded to my ward  
 from CGBA for the academic year ..... as per the details  
 below:-

<b>Name of the Child</b>	<b>Course Study</b>	<b>Institution</b>
.....	.....	.....
.....	.....	.....

2. I do solemnly declare that my ward (name) .....  
 is not in receipt of scholarship from any other source/(s) for the course  
 mentioned above.

3. I certify that the above information is correct to the best of my knowledge  
 & belief and nothing has been concealed there from.

4. I undertake to refund the amount of scholarship to Coast Guard  
 Benevolent Association, Coast Guard Headquarters, New Delhi – 110001, if my  
 ward is found to be getting any other scholarship or granted any other  
 scholarship for the aforesaid course at a subsequent date.

Place .....

Ship/Estb. ....

(Signature over Re 1 Revenue stamp)

Date .....

Name .....

Rank ..... No.....

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II

**COUNTERSIGNED**



File No.

Date :.....

Signature of Commanding Officer

ICGS/ICGAS.....

At .....

**RESTRICTED**

## APPENDIX P

**APPLICATION FOR AWARD OF INCENTIVE FOR SPORTS  
CHILDREN OF SER VING COAST GUARD PERSONNEL AND THEIR  
WARDS**

1. Name : .....
2. Rank & P. No. : .....
3. Ship / Establishment : .....
4. Based at : .....
5. Name of the Participant : .....
6. Relationship with the applicant : .....
7. Details of Participation

<u>S.No.</u>	<u>Name of Sport</u>	<u>Period</u>	<u>Position</u>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

8. Level of Tournament : .....
9. Organised / Sponsored by : .....
10. No. of Participants : .....
11. Position attained : .....
12. If, International event, No. of Countries participated : .....

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13. Details of previous such awards received :-

<u>S.No.</u>	<u>Year</u>	<u>Name of Sport</u>	<u>Amount received</u>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

14. Furnish details of selection procedure : .....

15. Name of authority conducting selection : .....

16. Bank details (Unit SWF A/C) :-

(i) Name of the bank account : .....

(ii) Savings Bank A/C No. (in full) : .....

(iii) Name of the bank : .....

(iv) Address of the Bank : .....

.....

(v) IFS Code of the Bank : .....

17. I certified that above information is correct to the best of my knowledge and belief. & Any wrong declaration can attract disciplinary action against me.



Place:.....

Date:.....

Signature.....

Name : .....

Rank : .....

No. : .....

Unit : .....

Contact No. ....

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**II**

**COUNTERSIGNED**

ICGS .....

Date .....

(Commanding Officer / HOD)

ICGS .....

Date .....

The Secretary  
Coast Guard Benevolent Association  
Coast Guard Headquarters  
National Stadium Complex  
New Delhi – 110 001

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## CHAPTER - 10

### EMI DETAILS

**OFFICERS (RATE OF INTEREST @8.5%)**

Ser. No.	Type of Loan a.	Amount b.	Interest c.	Installment d.	Principal Interest e.	Interest monthly f.	Total monthly g.
1	Daughter's Marriage	4,00,000	86,420	60	6,667	1,440	8,107
2	Self Marriage	2,00,000	34,720	48	4,167	723	4,890
3	Sister's Marriage	2,50,000	43,424	48	5,208	905	6,113
4	Education loan	8,00,000	2,06,848	72	11,111	2,873	13,984
5	House Repair (N/C)	2,00,000	0	48	4,167	0	4,167
6	House Repair (N)	2,00,000	34,720	48	4,167	723	4,890
7	House Repair (DND)	2,00,000	0	48	4,167	0	4,167
8	Hiring of Accommodation	2,00,000	34,720	48	4,167	723	4,890
9	Education loan Spouse / Dependent Sister	1,00,000	17,360	48	2,083	362	2,445
10	Coaching Class	1,50,000	26,064	48	3,125	543	3,668
11	Self Education	1,50,000	26,064	48	3,125	543	3,668

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**EMI DETAILS****ENROLLED PERSON (RATE OF INTEREST @8%)**

Ser. No.	Type of Loan a.	Amount b.	Interest c.	Install-ment d.	Principal Interest e.	Interest monthly f.	Total monthlhy g.
1	Daughter's Marriage	4,00,000	81,380	60	6,667	1,356	8,023
2	Self Marriage	2,00,000	32,704	48	4,167	681	4,848
3	Sister's Marriage	2,50,000	40,880	48	5,208	852	6,060
4	Education loan	8,00,000	1,94,680	72	11,111	2,704	13,815
5	House Repair (N/C)	2,00,000	0	48	4,167	0	4,167
6	House Repair (N)	2,00,000	32,704	48	4,167	681	4,848
7	House Repair (DND)	2,00,000	0	48	4,167	0	4,167
8	Hiring of Accommodation	2,00,000	32,704	48	4,167	681	4,848
9	Education loan Spouse / Dependent Sister	1,00,000	16,352	48	2,083	341	2,424
10	Coaching Class	1,50,000	24,528	48	3,125	511	3,636
11	Self Education	1,50,000	24,528	48	3,125	511	3,636

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## CHAPTER - 11

### CONTACT DETAILS

#### COAST GUARD HEADQUARTERS (New Delhi)

Secretary CGBA  
Coast Guard Headquarters  
National Stadium Complex  
New Delhi – 110 001

Tele : 011- 23115034  
E-Mail : dte-adm@indiancoastguard.nic.in

Assistant Director (CGVC)  
Coast Guard Headquarters  
National Stadium Complex  
New Delhi – 110 001

Tele : 011-23115163  
E-Mail : cgvc-pers@indiancoastguard.nic.in

#### BUVIK

Bureau of Naviks  
Near MSEDCL Office  
Old Mumbai- Pune Highway  
Bhingari, Panvel  
Navi Mumbai – 410 221

Tele : 022-27496728/ 30/31  
E-Mail : ep-releasecentre@indiancoastguard.nic.in

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**Directorate of Administration  
Indian Coast Guard Headquarters  
National Stadium Complex,  
New Delhi - 110 001**

**वयम् रक्षामः  
WE PROTECT**

**Tel.: 011-23386766  
Email : [dte-adm@indiancoastguard.nic.in](mailto:dte-adm@indiancoastguard.nic.in)  
Web: [www.indiancoastguard.gov.in](http://www.indiancoastguard.gov.in)**